



**S. S. WATER SUPPLY CORPORATION  
REGULAR BOARD MEETING**

**AGENDA  
Monday, November 12, 2018  
7:30 P.M.**

**Call to Order**

**“In God We Trust” Moment**

**Pledges of Allegiance to the Flags of the United States and the State of Texas**

**Roll Call:**

Board Members  
Staff  
Guests and Members

**AGENDA ITEMS**

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the Regular Meeting of October 8, 2018.
2. **Customer Concerns**
  - **Account 3515** – Cancelled account – Customer wants late fee and cancellation fees waived.
3. **Member’s Forum**
4. **President’s Report**
5. **Treasurer’s Report** – Consideration and/or action regarding the approval of Checks Written in the month of October 2018, Account Reconciliations and Financial Statements for the month of October 2018.
6. **General Manager’s Report**
  - New Subdivision in early stages
  - Region L / RWA Update
7. **Systems Operator’s Report** – System Outages, Repairs, and/or Leaks.

## 8. Office Manager's Report

- Status on Billing Software and Printing Company
- SS Going Digital Campaign

## OLD BUSINESS

### 9. Discussion and/or Status Reports on Projects:

- **Project 18 – 05** – SCADA improvements at Well 7, 8, & Great Oaks Blvd Tower to improve system communication – Update and Status
- **Project 18 - 06 - Installation of Fire Hydrants** – Update and Status
- **AMI/AMR meter reading system** – Update and Status
- **New Billing/Financial Software Package** – Update and Status
- **Line Extension SS Town along FM 539** - Update and Status

### 10. Consider and Take Action

- **AMI/AMR meter reading system** – Consider and/or take action on approval and funding of the new AMI/AMR meter reading system.
- **Proposal for Office Painting** – Consider and/or take action to approve bids and funding for the Office painting.

### 11. Capital Improvement Fee Fund – Consider and/or action to allocate particular funds to the Capital Improvement Fee Fund.

## NEW BUSINESS

### 12. City of La Vernia – Mayor Robert Gregory – Consider and/or take action on agreement concerning a decertification of request from a landowner within our CCN.

### 13. Christmas Bonus – Consider and/or take action on approving 2018 Corporation Employee Christmas Bonus rate.

### 14. Proposal of 2019 Audit – Consider and/or take action regarding the Annual Audit Proposal for 2019 conducted by Steve Cook, CPA & Kirk Mask, CPA with Williams Crow Mask.

### 15. 2019 Operating Budget – Consider and/or take action on approving 2019 Operating Budget for the Corporation.

## EXECUTIVE SESSION

Called under Section 551.071 of the Texas Government Code Vernon's Civil Statutes, Subchapter D, as it pertains to private consultations with the Board's attorneys, as it pertains to the purchase, exchange, lease or value of real property, as it pertains to personnel, and as it pertains to security. The Board will then reconvene in Open Session and will be asked to take appropriate actions on matters presented in Executive Session.

- Future Land Issues
- Review job description as assistant General Manager
- Discuss advertising for an Assistant General Manager

## RECONVENE TO REGULAR SESSION

16. Consider and/or take action deemed necessary as a result of the Executive Session.
  - Approve action on Land Issues
  - Approve action on job description for an Assistant General Manager
  - Approve action on advertising for an Assistant General Manager
17. **New, Re-serviced, Transferred, Cancelled, and Reinstated Memberships-** Consideration and/or action regarding approval of new, re-serviced, transferred, cancelled and reinstated memberships.

## ADJOURNMENT

*John Larrison*

John Larrison, President

I, TANYA BROOKS-WARNASCH, ADMINISTRATIVE ASSISTANT OF THE S.S. WATER SUPPLY CORPORATION, LA VERNIA, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL WEBSITE OF THE CORPORATION ON THIS 9th DAY OF NOVEMBER, 2018 AT 5:00 PM, WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS LOCAL GOVERNMENT CODE.

*Tanya Brooks-Warnasch*

Tanya Brooks-Warnasch, Administrative Assistant

*This Notice was posted pursuant to the Texas Open Meeting Act. (TEX.REV.CIV.STAT.ANN. Chapter 551) S. S. Water Supply Corporation will hold an open meeting at 7:30 p.m., Monday November 12, 2018, at the BUSINESS OFFICE, 10393 U.S. Hwy 87 W, La Vernia, Texas. For more information, call 830-779-2837.*

*This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for special services please call (830) 779-2837 at least 24 hours in advance of the meeting.*