

S.S. Water Supply Corporation
Water Meter Estimate Request

I, _____ am requesting a Meter Estimate to service the following property with water provided by S. S. Water Supply Corporation (SSWSC), a non-profit, Member-owned water supplier.

This request is for new service is for a property outside a platted subdivision, a property in a platted sub-division for which SSWSC did not receive Capital Improvement Fees, for additional water service on a single tract of land, or for the division of any property that would therefore be subject to a Water Availability Study per our Tariff.

If this request is being submitted to comply with Wilson County sub-development requirements, please include a copy of the Non-standard Plat/Variance Application being submitted to the county by the applicant, or other document stating the requirement that a Water Availability Letter be issued by SSWSC as part of a service request. The Water Availability Letter will only be issued upon payment of all associated fees and costs that are part of the new installation(s) estimate as quoted by the Operations Foreman or their designate. Additionally, please include a description of the property upon which service is desired; this can include a plat or drawing that clearly shows property metes and bounds. A Warranty Deed or other legal instrument proving property ownership must be provided before work can begin.

Total Acres: _____

Owners Name: _____ Owner's Phone #: _____

Property Address:

Requester's Name: _____ Requester's Phone #: _____

Type of Service: _____ **Full Meter Assembly** _____ **Service Tap Only**

"Full Meter Assembly" is a complete meter installation with all necessary equipment ready to provide retail water service, which includes the requirement to pay the prevailing monthly minimum service charge. "Service Tap Only" provides the capability for water service to a property, allowing for future meter installation for retail water service.

Processing Fee: \$135.00 (Non-refundable). Fee will be used to complete an engineering study to determine water availability and to develop an estimate for water service. The \$135 fee will be applied to water service fees at the time that a Membership application is completed, and all associated costs are paid.

The engineering Study is normally completed within 30 business days, but may take longer. The estimate will be emailed, or a telephone consultation is available upon request (__ please call me with the estimate). The estimate and water availability report are only good for thirty (30) days once delivered. If the applicant does not secure service within thirty days of estimate delivery, a new \$135.00 fee and application will need to be initiated unless the applicant requests and is granted an extension. Extensions may be given in thirty (30) day increments if the applicant requests the extension prior to the old estimate expiring. When an application extension is granted, cost increases can be added to the estimate, but no additional application fee will be collected from the applicant.

To Be Completed by Office Personnel:

DATE AND TIME ESTIMATE WAS PRESENTED:_____/_____/_____

METHOD: Mail or Phone Name of Person Presented to:

Please Note: The water availability study may require that the new application be categorized as a **Non-Standard Service Connection**. Some examples of this classification are areas where water service is not currently extended, areas where line size would not support additional connections, areas where property owners are sub-dividing property, property within subdivisions where lot owners are requesting multiple meters per platted lots, requests for multiple commercial connections, or service to industrial applications. Non-Standard Service applicants could be required to pay for line extensions, road bores, permit fees, securing and filing easement(s), up-sizing existing water lines, and/or other system improvements to ensure adequate water supplies to meet regulatory requirements and to support the new water service being requested. These costs will be in addition to the standard connection fees shown below:

Capital Improvement Fee:	\$3570	Membership Fee:	\$100
Installation Fee:	Varies	Valves/Appurtenances:	\$127

Applicants may contact the Corporation's General Manager to have these fees justified or explained. The Board of Directors have an agenda item called "Customer Concerns" during every monthly meeting. The preferred payment for fees is in the form of **CASH** or **CHECK**. If paying with a credit card, there will be a 5% surcharge added to the Capital Improvement Fee to cover banking fees incurred on credit card payments.

I have read and understand the contents of this request.

Signature

Date

FOR OFFICE PERSONNEL ONLY:

Extension granted on_____and will expire on_____.

Extension granted on_____and will expire on_____.

Extension granted on_____and will expire on_____.

Extension granted on_____and will expire on_____.